

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
9/14/15
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: Philip Trapani, Chairman; Gary C. Fowler, C. David Surface, Stuart M. Egenberg, Douglas W. Dawes, Clerk

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

Board Business

Change of Manager for Beer & Wine license at Crosby's Markets, Inc.

Jim and Pat Crosby, Pat Crosby, Terry Clancey were present.

Mr. Crosby stated that his son passed away 2 months ago from cancer and he is requesting his daughter be made the new manager. He stated that she is TIPS certified. Mr. Trapani stated that Crosby's is a staple in town and had no questions. Board all stated that the business is an asset to the town.

Mr. Egenberg moved to approve the *Change of Manager to Theresa E. Clancey for Crosby's Markets, Inc.* as presented. Mr. Dawes seconded the motion and the motion was approved by a unanimous vote.

Warrant & Minutes

Warrant to be signed

Minutes

Minutes July 20, 2015

Mr. Egenberg moved to approve the minutes of July 20, 2015. Mr. Dawes seconded the motion

Mr. Fowler asked for the Correspondence list be added to the minutes.

Mr. Egenberg moved to amend the motion to approve the minutes with the included Correspondence list. Mr. Dawes seconded the amendment and the amendment was approved by a unanimous vote.

The original motion was approved by a unanimous vote.

Correspondence

Mr. Trapani stated we have a few resignations and thanked all who have served.

Resignation of Douglas S. Baird, Board of Registrars
Resignation of Lyn Lutzykowski, Cable Access Committee
Resignation of Laurene A. Polignone, School Committee

Mr. Trapani stated that they two openings on the Board of Registrars and three openings on the CATV, and one on the School Committee. He stated that the School Committee is accepting resumes for the open position until 9/18. He stated that the board will meet jointly on Monday, September 21st to meet the candidates.

Mr. Egenberg asked to find out about a mailer in the Electric Bill for November to advertise the openings.

Mr. Trapani asked the board about a Facebook page for the town. He stated that sometimes there is miscommunication on the page and some good information. He stated that he wanted to get the boards feedback on a page.

Mr. Dawes stated that he would recommend to have an informational page only as we would want to have controls. Mr. Trapani stated can we have something just informational. Mr. Dawes stated that you can.

Mr. Egenberg asked if a BoS or town government page. Mr. Trapani stated that he was thinking of a town page. Mr. Egenberg stated that he was on the Cable TV committee and at the time it was discussed to have the Cable staff update the website. He stated that there needs to be a person to post and monitor and cable staff would be an option. Mr. Farrell stated that a Facebook page would be subject to public document request and they would have to keep the records. He stated he has been researching social media and other towns have someone who mangers all the media, Facebook, Twitter, and Instagram. He stated that you need to have someone monitor and keep track of postings. He stated and option would be to use the cable committee and make them a technology group and have them track all the media. He stated that there are programs that will channel one posting to all groups. Mr. Trapani stated that he would like to see how the Police, Fire, Library, and School manages their page.

Mr. Fowler stated who and how does someone get an answer they will need someone to review the site. Mr. Farrell stated that the page should be one way to begin with. He stated that he will bring in some communication policies.

Special Town Meeting

Mr. Trapani stated that they are looking at the STM on November 2, 2015. He stated that he would like to look at articles.

Mr. Farrell stated that Lou Mammolette, Water Department is here to talk about an article for the Water Dept. He stated that the major article is for Snow and Ice and a decision as to if we pay off or amortize over three years. He explained the options. He stated that we do not know our new free cash and only anticipate \$100K. He stated that FinCom is planning to meet next week and the Chair is considering to amortize the Snow & Ice payment over 2 years. Mr. Fowler asked about funds from the State. Mr. Farrell stated that Georgetown may get \$38K and these funds would go directly to General Fund. Mr. Trapani stated that he would like to hear from the FinCom and hopes the Senior Center could get some funds.

Mr. Dawes stated that he is concerned about this winter and what will happen with snow. Mr. Trapani stated that we will have to wait until the first meeting in October to hear from the FinCom and then take a vote.

Mr. Trapani stated that the town may have to have a special election to fill a seat on the Board as Mr. Egenberg may be moving out of town. Mr. Fowler asked if we have to fill the seat or do we have a choice. He stated if the window is that close do we want to wait until May election. Mr. Farrell explained the process and deadlines for a special election. He stated that the Town Clerk needs 65 days once she is notified to then set an election. Mr. Farrell stated that the window is between November 16 to February 11 as a special election cannot be less than 90 days before a regular election. Mr. Dawes asked the cost of an election. Mr. Farrell stated that the Town Clerk has stated \$2K for a special election. He stated that if there will be a special election the week of November 16 the board would need a resignation and have to vote tonight. Mr. Trapani stated if the board votes next week can hold on November 23rd. He stated that he has to look at the pros and cons of a 4 member board. Mr. Fowler stated that we cannot make that decision until we have an opening. He stated or are we setting this up for a debt exclusion. Mr. Trapani asked for a placeholder for November 16th. Mr. Farrell stated that you need a vote and cannot have the date for a special election unless you have a resignation or a letter of resignation with a date specific.

Mr. Fowler stated he would vote on the debt exclusion and he would put forward the motion but he may not like his vote. Mr. Farrell explained that Elm St is already approved for bonding and would be 3 cents a thousand for 10 years and for the Senior Center would be 5 cents per thousand for 5 years. Mr. Fowler asked why 10 years for the Street. Mr. Farrell stated that for roads it is a maximum of 10 years to bond and the Senior Center it is 5 years maximum to bond. He stated that he would want to talk to bond counsel before a decision is made on an article. Mr. Fowler stated that he has talked to Mr. Surface and has been researching how to fund the Senior Center. He stated that at the town meeting we could ask for the funds to bond and see if we can find the funds in our budget. He stated that the board should move forward on that portion. Mr. Farrell stated that it appears the CPC funds can be used for the Senior Center and that the project will need ADA compliance at the site and funds can be used for senior recreation. He stated that these are all qualifiers. He stated that CPC receives \$600K each year and we already know we have to spend \$140K debt service for the Turf Field and Conservation Restriction. He stated that he did reach out to Whittier Vocational Technical School and they have responded and will come out to view the site. Discussion Mr. Farrell stated that we have options.

Lou Mammolette, Water Department manager

Mr. Mammolette stated that he was working with the Town Accountant loading and updating their budget into Munis. He stated as the Town Accountant was putting funds into retained earnings she had questions on the wording of the ATM Water budget article. He gave out a handout explaining the water department budget. He explained that DoR requested they change how they showed retained earnings and capital expenditures. Discussion on reporting of capital plan. Mr. Farrell stated that he is looking at the budget book online and the funds are shown in the book as it states in the article. Mr. Mammolette stated that the article does not state the amount and read the article. He stated that he is requesting that the water department go to STM and clarify to just take care of this. He stated that he does not want to miss the window of

opportunity. Mr. Trapani stated that we do not have to vote on this tonight. Mr. Trapani stated that they will do what they need to do to help them out. Mr. Farrell stated that he would get a legal opinion for him tomorrow. Mr. Mammolette stated that he has to be sure that DoR is okay with the article.

Mr. Dawes moved to hold a *Special Town Meeting on Monday, November 2, 2015 @ 7PM at the M/H School*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Open the Warrant for the Special Town Meeting

Mr. Fowler moved to open the *Special Town Meeting on Monday, November 2, 2015 @ 7PM at the M/H School*. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Mr. Fowler moved to close the *Special Town Meeting for Monday, November 2, 2015 @ 7PM at the M/H School on October 5, 2015*. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING

Selectmen's Report

Mr. Trapani thanked Fire Chief Ricker and Police Chief Cudmore for organizing and holding the 9/11 event.

Mr. Egenberg stated that the volunteer appreciation event for Saturday, September 19th at 5PM is canceled. He stated if folks want to plan one in the future to let him know. He stated that the Camp Denison Open House will still be held.

Mr. Fowler stated that the board had received a letter from AFSCME and that he has answered the letter and did some follow up on the issue.

Town Administrator's Report

Update on Strategic Planning Workshop

Mr. Farrell stated that he does not have an updated scope for the Strategic Plan and will have tomorrow. He stated that the target date is Saturday, October 17, 2015 for the visioning session. Mr. Trapani asked if Mr. Farrell could have a date on Monday September 21st so they could vote and get the word out to residents. Mr. Farrell stated that this will give us 5 weeks to advertise. Mr. Trapani asked if he had a date for the internal visioning. Mr. Farrell stated that he did not have a date yet for this session. Mr. Trapani stated that they have to look for a site to hold the event.

Update on State of the Town

Mr. Farrell stated that the date for the State of the Town is set for November 9, 2015. He stated that in the past the meeting has been ill attended and he asked if this could be a part of the Special Town Meeting. He stated that the 1st article on the ATM warrant is to act on reports of boards and they will have 100 people present. He stated that they can have an article to hear

State of Town and condense to an hour. He stated that they could have School, Public Safety, and Finance speak. Mr. Trapani stated that he would have to review the pros and cons. He stated that he would like to do both. Mr. Fowler stated that in the past this was held on a Monday night and should hold as we have done before. Mr. Trapani stated that he would have to think about it over the week. Mr. Farrell stated those who come to the STM are already interested and may learn something. Mr. Trapani stated he would go over the template with Mr. Farrell and see if the format is still good.

Mr. Fowler reminded the audience that Saturday, September 19 is the Camp Denison Open House and that this is always a well-attended event.

Next Meetings

Monday, September 21, 2015 at 7:00PM, 3rd floor meeting room, Town Hall
State of the Town-Monday, November 9, 2015 at 7PM, 3rd floor meeting room

Adjournment

Mr. Trapani moved to adjourn regular session and to enter into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel, or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Mr. Egenberg seconded the motion and the motion was approved by a roll call vote.

Regular Meeting adjourned at 8:35 PM.

Minutes transcribed by J. Pantano.

Documents used for the meeting:

- Minutes July 20, 2015
- Resignation of Douglas S. Baird, Board of Registrars
- Resignation of Lyn Lutrzykowski, Cable Access Committee
- Resignation of Laurene A. Polignone, School Committee
- Change of Manager for Beer & Wine license at Crosby's Markets, Inc.
- Handout from Lou Mammolette, Water Department Manager
- Calendar and Finance documents from the Town Administrator